

Crawley Borough Council

Minutes of Licensing Committee 2 September 2015 at 7.00pm

Present:

Councillor B J Quinn (Chair)

Councillors B J Burgess, K L Jaggard, M G Jones, C C Lloyd, K McCarthy,
B McCrow, C J Mullins, D M Peck, R Sharma, J Stanley and
K J Trussell

Officers Present:

Tony Baldock	Environmental Health Manager
Kevin Carr	Legal Services Manager
Mez Matthews	Democratic Services Officer

Apologies for Absence:

Councillors L S Marshall-Ascough and C A Moffatt

7. Members' Disclosure of Interests

No disclosures of interests were made by Members.

8. Minutes

The minutes of the meeting of the Committee held on [3 June 2015](#) were approved as a correct record and signed by the Chair subject to the following amendment to the final bullet point of the comments made by Mr Malik (Minute 5, page 3):

- Currently, there was a clear requirement for licensed vehicles to be under ~~10~~ 4 years old. In recent years the Council had licensed vehicles older than ~~10~~ 4 years which was a departure from the specified requirements.

9. Licensing Sub Committee Minutes

The minutes of the following meetings of the Licensing Sub Committee were approved as a correct record and signed by the Members indicated below:-

Date	Sub Committee Minutes	Minutes signed by
18 May 2015	Application to Review the Premises Licence – 'The Boulevard Newsagents',	Councillor M G Jones (Chair of the Panel)

	62 The Boulevard, Northgate, Crawley.	
20 May 2015	Application Grant a New Premises Licence – '53 Ifield Road', West Green, Crawley.	Councillor B J Burgess (Chair of the Panel)
10 June 2015	Application Grant a Premises Licence – 'Beautiful Nail and Body Salon Ltd', South Lodge, Worth Park Avenue, Pound Hill, Crawley.	Councillor C C Lloyd (Chair of the Panel) * subject to the amendment below

- * The minutes of the Licensing Sub Committee held on [10 June 2015](#) (Application Grant a Premises Licence – 'Beautiful Nail and Body Salon Ltd', South Lodge, Worth Park Avenue, Pound Hill, Crawley) were approved as a correct record subject to the following amendments:
- Minute 21, page 38 – That the first sentence under the heading "Questions asked by the Interested Parties of the Applicant (Denise Holland-Brown)" be amended as follows: "~~Denise Holland-Brown, the applicant, then asked the following questions of the interested parties~~ **The interested parties then asked the following questions of Denise Holland-Brown, the applicant**".
 - Minute 21, page 39 – That the last sentence of the answer to the second question under the heading "Further questions asked by the Sub Committee of the Applicant" be amended as follows: "Clients ~~were~~ **would** only be provided with one glass of alcohol each".

10. Licensing Sub Committee Hearing Procedure Revision

The Committee considered report [PES/192](#) of the Head of Economic and Environmental Services which proposed that a revised Licensing Sub Committee Hearing procedure be adopted and included in the Constitution. The current adopted procedure had been in operation since the introduction of the Licensing Act 2003 ten years ago, the procedure had been revised to reflect the current format which was now used as standard by each Licensing Committee.

The Committee supported the revised procedure and thanked officers for producing a clear and simplified document.

The Committee was encouraged to sit on a future Licensing Sub Committee Panel and/or observe a Sub Committee to familiarise members with the procedure. It was agreed that the Council Chamber was not appropriate for the use of Sub Committee meetings and should be avoided where possible. It was also suggested that a Sub Committee should be given priority over existing internal, non-Committee Council bookings.

RESOLVED

That Full Council be recommended to approve the revised Licensing Sub Committee Procedure attached as Appendix B to report [PES/192](#) for inclusion in the Constitution.

11. Closure of Meeting

With the business of the Committee concluded, the Chair declared the meeting closed at 8.00pm.

B J QUINN
Chair